

# Privacy Policy

## 1. Introduction

Welcome to **Eagle Jobs** (“we”, “our”, “us”). We are committed to protecting your personal data and ensuring transparency in how we collect, use, and store your information.

This policy explains how we handle your data in compliance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.

By using our website ([www.eagle-jobs.co.uk](http://www.eagle-jobs.co.uk)) and services, you agree to the terms in this Privacy Policy.

## 2. What Information We Collect

We may collect the following types of personal data:

- **Identity Data** – Name, job title, company name (if applicable).
- **Contact Data** – Email address, phone number, and postal address.
- **Employment Data** – CVs, work history, qualifications, and references.
- **Usage Data** – Information on how you use our website and services.
- **Technical Data** – IP address, browser type, and cookies (see Section 6).

We only collect information necessary to provide our services effectively.

## 3. How We Use Your Data

We process your data for the following purposes:

- To provide **recruitment services** and match candidates with job opportunities.
- To **communicate with you**, including responding to inquiries.
- To send **job alerts, updates, and marketing communications** (with your consent).
- To comply with **legal obligations** and prevent fraud.

- To improve our **website functionality** and user experience.

We process your data based on **legitimate interest, contractual necessity, and legal obligations**.

## 4. How We Share Your Data

We may share your personal data with:

- **Employers and recruiters** to match candidates with suitable roles.
- **Service providers** (e.g., cloud storage, email marketing tools) who support our operations.
- **Legal authorities** if required by law.

We do **not** sell or rent your data to third parties.

## 5. Data Security & Retention

We implement strict security measures to protect your data from unauthorised access, loss, or misuse.

We retain your data:

- **For job seekers** – Up to **12 months** after last contact.
- **For employers and clients** – As long as necessary for business and legal purposes.
- You can request **deletion of your data** at any time (see Section 7).

## 6. Cookies & Tracking Technologies

We use cookies to improve your experience on our website.

### What Are Cookies?

Cookies are small files stored on your device to track browsing behaviour.

## Types of Cookies We Use:

- **Essential Cookies** – Required for website functionality.
- **Analytics Cookies** – Help us track website traffic and improve services.
- **Marketing Cookies** – Used to show relevant job ads and promotions.

By using our website, you consent to the use of cookies. You can **disable cookies** in your browser settings.

For more details, see our **Cookie Policy** [link to separate Cookie Policy if applicable].

## 7. Your Rights Under UK GDPR

You have the right to:

- **Access your data** – Request a copy of the personal data we hold.
- **Correct your data** – Update any inaccurate or incomplete information.
- **Delete your data** – Ask us to remove your information (subject to legal exceptions).
- **Restrict processing** – Limit how we use your data.
- **Withdraw consent** – Opt out of marketing emails at any time.


To exercise your rights, contact us at [info@eagleconstructiongroup.co.uk](mailto:info@eagleconstructiongroup.co.uk).

## 8. Contact Us

If you have any questions about this Privacy Policy or how we handle your data, please contact us:

 **Email:** [info@eagleconstructiongroup.co.uk](mailto:info@eagleconstructiongroup.co.uk)

 **Phone:** 020 3771 7866

 **Address:** Vogel House, Room 4, 127 High Rd, Loughton, IG10 4LT

If you are unhappy with how we process your data, you can also complain to the **UK Information Commissioner's Office (ICO)** at [www.ico.org.uk](http://www.ico.org.uk).

## 9. Policy Updates

We may update this Privacy Policy from time to time. Any changes will be **posted on this page**. Please check back regularly for updates.

*Last updated: 11/03/2025*